

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

September 11, 2017

- Roll Call                   The Xenia Community Schools Board of Education met in regular session on the eleventh day of September, 2017 at 6:31 p.m. at the Xenia Community Schools Board of Education, 819 Colorado Drive, Xenia, Ohio. The meeting was called to order by the Board President, Mrs. Pam Callahan, and the roll was answered as follows: Mrs. Pam Callahan, present; Mrs. Cheryl Marcus, present; Dr. R. P. Dillaplain, present; Mrs. Jennifer Marietta, present; and Mr. William Spahr, present.
- Pledge of Allegiance       Mrs. Callahan and Warner Middle School student, Will Miller, led the audience in the Pledge of Allegiance.
- Moment of Silence       Mrs. Callahan requested that there be a moment of silence in honor of the events of September 11<sup>th</sup>.
- Introduction of Interim Superintendent       Mrs. Callahan introduced and welcomed Dr. Gabriel Lofton as the new Interim Superintendent.

**PRIDE CERTIFICATES**

- Pride Certificates       Mrs. Christy Fielding, Assistant Superintendent of Business Operations
- A. Kids of Character: Arrowood – Jayla Howell; Cox – Madilynn Hopson; McKinley – Lauren Johnson; Shawnee – Sierra Bice; Tecumseh – Michael VanDyne; Warner – Will Miller; Xenia High School – Jacob Owings; Xenia Preschool – Stanley Harrison, Jr.

**PRESENTATIONS**

- Presentations           A. Nick Owens – Elected State Board of Education Member for the 10<sup>th</sup> District
- B. Greene County Career Center – Ryan McCoart & Dave Deskins
- C. Curriculum Update – Ted Holop, Principal, Josh Newport, Asst. Principal, Thomas Massie, teacher, and Will Miller, student at Warner Middle School

**PUBLIC PARTICIPATION**

- Citizens Address the Board       Nancy French, speaking on behalf of the Riziki family (Gedeon Riziki left the meeting before the appointed time to participate), residing at 168 E. Market Street, Xenia, Ohio, addressed the Board concerning a transportation variance. Rod Degenkolb, residing at 2179 Tennessee Drive, Xenia, Ohio, addressed the Board concerning the buildings and the potential new forum

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- Citizens Address  
the Board  
(Continued)
- regarding district facilities, Warner Middle School in particular. Matt Johnson, residing at 563 Jodee Drive, Xenia, Ohio, addressed the Board concerning the aforementioned facilities forum, requesting that the Board provide accurate information on current and future repairs to district facilities.
- Motion for Board  
Support for a New  
District Facilities  
Forum
- After thanking Mr. Degenkolb for his presentation, Mrs. Marietta moved, seconded by Dr. Dillaplain that the Board support Mr. Degenkolb in forming this focus group and provide any support necessary that would help him with his goal, be that information or administrative support, to help him get his forum started. Dr. Dillaplain added that this support would not include financial support from the Board.
- 237-17  
Table Previous  
Motion
- After some discussion, Mrs. Marcus moved, seconded by Mr. Spahr to table the previous motion made by Mrs. Marietta until the Interim Superintendent has had an opportunity to research and discuss the issue and then to bring it back to the table at a later date for Board consideration.
- Vote: Marcus Aye, Spahr Aye, Callahan Aye, Dillaplain Nay, Marietta Nay.  
The President declared the motion passed.

**BOARD BUSINESS**

- A.  
238-17  
Approve Revised  
MOU with Greene  
County Career  
Center
- Mrs. Callahan moved, seconded by Mrs. Marietta to approve the revised MOU and to appoint Mr. Spahr to the Greene County Career Center Board of Education, as attached.
- Vote: Callahan Aye, Marietta Aye, Dillaplain Aye, Marcus Aye, Spahr Abstain.  
The President declared the motion passed.
- B.  
239-17  
Approve Rockmill  
Financial  
Consulting, LLC  
Agreement
- Dr. Dillaplain moved, seconded by Mrs. Marcus to approve the Rockmill Financial Consulting, LLC agreement, as attached.
- B.  
240-17  
Amend Rockmill  
Financial  
Consulting, LLC  
Agreement
- Dr. Dillaplain moved, seconded by Mrs. Marietta to amend the Rockmill Financial Consulting, LLC agreement by changing the word “retainer” to “fee” in the first sentence of item #2. Fees and Expenses.; and adding “Upon termination, client shall be entitled to a pro-rated amount of the unused fee.”, after the second sentence in item #3. Term and Termination.
- Vote: Dillaplain Aye, Marietta Aye, Callahan Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

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B.  
239-17  
Approve Amended  
Rockmill Financial  
Consulting, LLC  
Agreement

Dr. Dillaplain moved, seconded by Mrs. Marcus to approve the amended Rockmill Financial Consulting, LLC agreement, as attached.

Vote: Dillaplain Aye, Marcus Aye, Callahan Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

C.  
241-17  
Approve Revised  
Job Description

Mr. Spahr moved, seconded by Mrs. Marietta to approve the following revised Job Description, as attached:

9.39 Assistant Treasurer

Vote: Spahr Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.

D.  
242-17  
Review and Affirm  
BOE Policy 2413 –  
Career Advising

Mrs. Marcus moved, seconded by Mr. Spahr to review and affirm BOE Policy 2413 – Career Advising, as attached.

Vote: Marcus Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.

E.  
243-17  
Approval of FFA  
Field Trip

Dr. Dillaplain moved, seconded by Mr. Spahr to approve a FFA field trip, as attached.

Vote: Dillaplain Aye, Spahr Aye, Callahan Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

F.  
244-17  
Approval Chemistry  
Students Field Trip

Mrs. Marcus moved, seconded by Mrs. Marietta to approve the Chemistry students' field trip, as attached.

Vote: Marcus Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Spahr Aye.  
The President declared the motion passed.

**APPROVAL OF MINUTES**

A.  
245-17  
Approve August 21,  
2017 Regular  
Meeting

Mrs. Marietta moved, seconded by Mr. Spahr to approve the minutes of the regular meeting and executive session held August 21, 2017.

Vote: Marietta Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.

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B.  
246-17  
Approve August 23,  
2017 Special  
Meeting

Mr. Spahr moved, seconded by Mrs. Callahan to approve the minutes of the special meeting held August 23, 2017.

Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

C.  
247-17  
Approve August 28,  
2017 Special  
Meeting

Mrs. Marietta moved, seconded by Mr. Spahr to approve the minutes of the special meeting held August 28, 2017.

Vote: Marietta Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.

**FINANCIAL REPORTS/REQUESTS**

A.  
248-17  
Approve August  
2017 Treasurer's  
Financial Report

Upon recommendation of the Treasurer, Dr. Dillaplain moved, seconded by Mrs. Callahan to approve the financial report for August 31, 2017, as attached.

Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

B.  
249-17  
Approve FY18  
Permanent  
Appropriations

Upon recommendation of the Treasurer, Mrs. Marcus moved, seconded by Mr. Spahr to approve the FY18 Permanent Appropriations, as attached.

Vote: Marcus Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.

C.  
250-17  
Acceptance of  
Donations

With grateful appreciation and upon recommendation of the Treasurer, Mrs. Marietta moved, seconded by Mrs. Callahan to accept the following donations:

Three keyboards (valued at \$2,300.00) from the family of Terry Tobey

To Xenia High School and Warner Middle School Cross Country teams – 40 drawstring bags (valued at \$200.00) from Gina Helmick

To Cox Elementary:

- backpacks full of school supplies (valued at \$300.00) from CWA Local 4322
- several boxes of school supplies (valued at \$500.00) from Eleazer U.M.C.
- school supplies (valued at \$400.00) from Spring Valley U.M.C.
- several packs of school pencils (valued at \$5.00) from Dianne Caughell

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To McKinney Vento:

- C.  
250-17  
Acceptance of  
Donations  
(Continued)
- generous donation of school supplies from Faith Community Church
  - very nice cot with mattress and shelving from Kelly Strickland
  - two beautiful new dolls from Deloris Livingston
  - gently used clothing and toys from Ann Mays
  - generous donation of toy cars and food from Karen Penney
  - two new construction play sets, 33 pairs of socks, and gently used men's jogging pants from Cindy Stanley
  - Xenia Buccaneer shirt and two O.S.U. shirts from Mike Earley
  - \$50.00 cash donation from Linda Johannes
  - gently used O.S.U. sweatshirts, shoes and boots from Ann Wolf
  - personal hygiene items and laundry detergent from Christ Episcopal Church
  - gently used clothing from Angela Hawes and Eric & Kelly Soltis
  - \$25.00 Kroger gift card from Constance Miller

Vote: Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

**NEW BUSINESS**

- A.  
251-17  
Approve  
Certificated  
Personnel Changes
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the employment and resignation for certificated personnel, as attached.
- Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- B.  
252-17  
Approve Classified  
Personnel Changes
- Mrs. Marietta moved, seconded by Mrs. Marcus to approve the employment, change in assignments, and resignation for classified personnel, as attached.
- Vote: Marietta Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Spahr Aye.  
The President declared the motion passed.
- C.  
253-17  
Approve  
Administrative  
Personnel Change
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the resignation for Administrative personnel, as attached.
- Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- D.  
254-17  
Approve DECA Co-  
Curricular Student  
Organization
- Mrs. Marcus moved, seconded by Mrs. Callahan to approve DECA (Distributive Executive Clubs of America) Co-curricular Student Organization, which will be part of the liability coverage as a school support group that is provided to the school district by the Liberty Mutual Insurance Company, as attached.

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Vote: Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

**SUPERINTENDENT'S REPORT**

- A. First View
- B. Special Education Report

**BOARD UPDATE**

- Board Update
- \* GCCC Update was received by all Board members; and there was a reminder about the 50<sup>th</sup> Anniversary event on September 14, 2017 from 6:00 p.m.-8:00 p.m.
  - \* Mrs. Marietta reported that B.R.A.C.A. met that week and discussed the Hometown Christmas on November 25, 2017. The events will take place in both downtown Xenia and at Shawnee Park, featuring a spotlight on the downtown businesses, games and festivities, with a Santa House in Shawnee Park.
  - \* Mrs. Marcus gave a reminder that the Healthy Halloween Hustle will be on October 21, 2017. She remarked that she will be sending out sponsorship forms to the Board and Administration, and mentioned that she would like to have the students encouraged to participate in the event.
  - \* Dr. Dillaplain reported on an article written by an Ohio school district superintendent that spoke on "teaching to the test" and "teaching only those points that are deemed important by the state educators". He also remarked that the teaching mandates from the state don't actually prepare the students for the real world. Dr. Dillaplain mentioned that he would be looking forward to the hearing about the outcome with this school district.

**ANNOUNCEMENTS**

- A. XHS Senior Parent Planning/FAFSA Night – September 12, 2017 – 6:00 p.m.-8:30 p.m.
- B. Gr. Cty. Career Center 50<sup>th</sup> Anniversary – September 14, 2017 – 6:00 p.m.-8:00 p.m.

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- C. Xenia Preschool Playground Ribbon Cutting – September 14, 2017 – 5:30 p.m.-6:30 p.m.
- D. Community Festival – September 15-16, 2017
- E. Xenia High School Homecoming – September 29, 2017
- F. Xenia High School Homecoming Dance – September 30, 2017 - Gymnasium
- G. Southwest Regional Meeting – October 12, 2017 – 5:00 p.m.
- H. Zombie Fun Run – October 14, 2017 – 6:00 p.m.-8:00 p.m. – Doug Adams Stadium

**GOOD OF THE ORDER**

Good of the Order

- Mr. Soltis thanked everyone who presented at the meeting and those who spoke on Public Concerns. He welcomed Dr. Lofton and stated that he was looking forward to working with him. It was with sadness that Mr. Soltis bid his Assistant Treasurer good-bye and wished him well at his new position with Lakota School District.
- Mrs. Fielding reported that second grade swimming began that day. In conjunction with the YMCA, the students will receive four free swimming lessons and the district will be coordinating those with the YMCA so that all of the students will have the opportunity to participate. She also reported that the Pastries for Parents event at the preschool was a success, seeing an increase in attendance this year. Mrs. Fielding also gave an update on the student immunizations requirement process. The athletic department and high school student council sponsored the Houston Strong Sock Drive to help those who in need from the hurricane. With the effort wrapping up, the last day to bring in donations was on September 13<sup>th</sup>. This program partnered with the Faith Community Church's Shoes for the Shoeless Program and all of the donations will be taken down together. Mrs. Fielding mentioned that the high school band was chosen as Band of the Week on Fox 45 for Week #1, and reminded everyone that the Community Festival would be September 15<sup>th</sup> & 16<sup>th</sup> and was requesting volunteers for the District booth. She gave an update on the application for the Air Force ROTC program at the high school, and then reviewed what happened that day as McKinley Elementary and the Board Office went on lock down because of an incident in the neighborhood. Mrs. Fielding enthusiastically reported that the Science Olympiad group was chosen to participate at the OSBA Student Achievement Fair and that McKinley Elementary will be hosting a

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Good of the Order  
(Continued)

FIRST Lego League Tournament on December 16, 2017.

- Mrs. Marietta welcomed Dr. Lofton and mentioned that the District's Special Education rating on the State Report Card looked good.
- Dr. Dillaplain welcomed Dr. Lofton and commended Mrs. Fielding on doing a tremendous job filling in as the Interim Superintendent. He commented on the immunization issue and remarked that the health department was previously doing immunizations on a walk-in basis. However, that has changed when they outsourced to Five Rivers, which now requires that a patient relationship be established with them before immunizations will be given.
- Mr. Spahr commended everyone that spoke at the meeting and thanked Mrs. Fielding for filling in the past few weeks. He welcomed Dr. Lofton to his first day on the job.
- Mrs. Marcus extended her welcome to Dr. Lofton and remarked that she was looking forward to a good school year and working on a district-wide strategic plan. She mentioned that she would volunteer her time to coordinate community meetings as necessary. She also expressed her congratulations to Donna Shaw and the STEAM Day Science Olympiad group on their invitation to participate in the OSBA Student Achievement Fair in November and their recognition at the SW Region Conference on October 12, 2017. Unfortunately, she will not be able to attend. Congratulations were also given to the McKinley Lego League on hosting the tournament in December. On a final note, she congratulated Mrs. Fielding on the phenomenal job she did filling in as Interim Superintendent.
- Mrs. Callahan welcomed Dr. Lofton and thanked him for his willingness to come and lead the District. She mentioned that she was happy to see the Pride Certificates given again, and thanked student Will Miller for leading the Pledge of Allegiance. Congratulations were given to Mrs. Fielding for leading the District and remarked that she appreciated all of her efforts and timely reports.

255-17  
Recess to  
Executive Session

Mrs. Marcus moved, seconded by Mrs. Callahan to have the Xenia Community Schools Board of Education recess to Executive Session at 10:29 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

Vote: Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

Reconvened

The Xenia Community Schools Board of Education returned to regular session at 11:26 p.m.



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256-17  
Approve  
Treasurer's  
Evaluation and  
Salary Increase

Mrs. Callahan moved, seconded by Mr. Spahr to approve the Treasurer's evaluation for Mr. Soltis and to approve issuing a 3% increase to his base salary retroactive to August 1, 2017.

Vote: Callahan Aye, Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

257-17  
Adjourn

Mr. Spahr moved, seconded by Mrs. Callahan that the regular meeting be adjourned.

Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye. Marietta Aye.

The President declared the meeting adjourned.  
Meeting adjourned at 11:29 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President

THE MINUTES OF THE EXECUTIVE SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

September 11, 2017

The Xenia Community Schools Board of Education met in executive session on September 11, 2017, at 10:29 p.m. at the Xenia Board of Education, Xenia, Ohio.

The following people were present:

Mrs. Pamela Callahan, President  
Mrs. Cheryl Marcus, Vice-President  
Dr. R. P. Dillaplain, Member  
Mrs. Jennifer Marietta, Member  
Mr. William Spahr, Member  
Mr. Eric Soltis, Treasurer/CFO

The purpose of the meeting was to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

The Board returned to regular session at 11:26 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President